



## **Request for Proposal (RFP): Net Zero Consultant**

### **About the Organization:**

PYM is a regional (Eastern Pennsylvania, South Jersey, Delaware, and the Eastern Shore of MD) community of visible, welcoming, vibrant, multigenerational Quaker meetings (congregations) and worship groups united by shared understanding and shared practices described in our book of *Faith and Practice*. We are grounded in our meetings for worship with silent and vocal ministry reflecting our yearning for and direct experience of the Divine. Individually and as meetings, we witness the transforming power of love and respond to leadings of the Spirit with joy in word and deed. We live into our testimonies and work for a world where justice and peace prevail. Our organizational structures are simple so that our primary bond may be to God. Find out more at [Philadelphia Yearly Meeting · Quakers](#)

The yearly meeting as a whole has a commitment to address climate change:

As people of faith, seekers of the truth, and stewards of Creation, we must act with urgency to prevent further suffering and destruction of our planet. We seek to energize everyone involved with PYM to actively undertake this leading and help halt the destruction of life on this sacred earth.

### **About the Opportunity:**

PYM is seeking proposals from qualified consultants to comprehensively assess our carbon footprint in our operations, gatherings and facilities and to provide recommendations for reducing or eliminating it. The consultant will focus on measuring carbon emissions associated with various activities, programs, events, and buildings within the PYM community.

### **Scope of Work:**

The selected consultant will be responsible for the following tasks:

1. Measure the carbon footprint of the following:
  - Activities of people and groups (excluding programs & events):
    - PYM staff
    - PYM Governance Groups (e.g., officers, councils, committees, granting groups, elders, representatives to organizations, Stewards)
    - PYM Community Groups (e.g., collaboratives, young adult Friends)

- Programs & events:
    - Annual and Continuing Sessions
    - Staff-run events (including youth and young adult events, themed gatherings, and other programs)
    - Governance and Community-run events (including collaborative-run events, granting, annual meetings)
  - Buildings:
    - Friends Center, a LEED platinum certified building at 1515 Cherry Street
    - Arch Street Meeting House, an historic meeting house built in 1804
2. Categories of contributors to carbon footprint to include:
- Transportation
  - Food
  - Consumption of goods and materials
  - Energy
3. Make recommendations for decreasing or eliminating our carbon footprint, considering the historical nature of ASMH and our limited authority regarding Friends Center and other sites where programs and events may be held.

**Deliverables:**

The consultant is expected to deliver the following:

- Comprehensive report detailing carbon footprint measurement across activities, programs, events, and buildings.
- Clear and actionable recommendations for reducing or eliminating carbon emissions.
- Presentation of findings and recommendations to PYM Stewards and Join Council.

**Proposal Submission:**

Interested consultants should submit the following documents:

- Cover letter expressing interest and summarizing relevant experience.
- Resume.
- Detailed proposal outlining the approach, methodology, timeline, and cost.
- Examples of similar projects and references.

**Proposal Evaluation Criteria:**

Proposals will be evaluated based on the following criteria:

- Experience and expertise in carbon footprint assessment and sustainability consulting.
- Understanding of the unique challenges and considerations within PYM's context.
- Approach and methodology for conducting the assessment and providing recommendations.
- Cost-effectiveness.

**Timeline:**

- Proposal Submission Deadline: *January 24, 2025*
- Evaluation Period: *January 27-31, 2025*
- Contract Award: *February 4, 2025*

**Contact Information:**

For inquiries and submission of proposals, please contact:

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